

Saket Shishu Ranjan H.S. School

Class:- 11th

Subject- English

Report WRITING

You are Smita/Rajesh of Saket Shishu Ranjan Higher Secondary School, Vidisha. The annual Sports of your School was held on 12th February 2020. Write a report of the same for your School magazine giving all details of the functions.

Annual Sports Day

By Smita:

12th February 2020 was a big function for our School. The annual sports of our school was held on that day at our school playground. The stage was decorated very beautifully. The stands were also decorated. The athletes gathered in front of the stage at 8:30 am. There was a march-past. The Principal took the oath and declared the sports-meet open at 9:30. The track events began with 200 meter race for boys and 100 meter race for girls. Field events like long Jump, high jump, Javelin throw were held in between the races. The programme was beautifully planned. The musical chairs race for guests provided a lot of fun.

REPORT WRITING

You are Shilpa/ Sachin of V.M. Jain School Kota. As the secretary of your School Co-curricular activities club, you visited a slum area in your city, where the people suffered a great loss of life and property in a massive fire. The students of your school rendered their services and material help to the victims. Write a report in 100-120 words for your School magazine.

Service to Victims of fire

By: Shilpa

Jain School, Kota/- 14th Dec. 2021/-A Major slum area in Rohit Nagar was gutted by a massive fire on 10th Dec, 2021. The fire whose exact cause is still not very clear caused extensive damage to life and property. Ten persons lost their lives, many were injured and about two hundred people were rendered homeless. Our school provided relief to the victims. The students of our school got together and collected food packets, old clothes, medicines, utensils, etc. to be distributed to these homeless and helpless people. Ten students and three teachers personally visited this slum area to ensure proper and fair distribution of the items that had been collected. We thus provided some relief to these unfortunate people in their time of crisis and misery.

NOTICE WRITING

You are Asha/ Amit. As the secretary of Science club of your School, write a notice informing students about Inter-School Science Exhibition and encouraging them to participate in it:

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Saket Shishu Ranjan Higher Secondary School

30th October 2020

NOTICE

Inter School Science Exhibition

Bright, and intelligent Science Students are invited to participate in the Inter- School Science Exhibition to be held in Saket Shishu Ranjan Higher Secondary School, next month. Submit your charts, models, projects by 10 Nov. Appear before screening committee on 2nd Nov. 2020 at 11 am. in the activities room.

Asha/Amit
Secretary
Science Club.

NOTICE WRITING

You are Avanti/ Avinash. As the secretary of students forum, you want to start a "Wall magazine" for the students of your School. Write a notice, inviting articles, stories, poems and campus- news for the wall magazine.

Saket Shishu Ranjan Higher Sec. School

Date: 24th Dec. 2020

Opportunity For Literary Writers

It is proposed to launch a ' Wall Magazine' outside the senior common room. This will help in churning out the creativity and literary talents of Students. This is a golden opportunity for the budding writers. Interested students can become the part and parcel of this magazine the details are given below.

ITEMS: Articles, poems and stories.
LENGTH: Not more than 400 words.
SIZE: Fullscape paper with margin.
DATE OF SUBMISSION: 5th of every moth.
CONTACT: Shivani - XI-A- co ordinator.

Avanti
Secretary.
Student's from.

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POSTER MAKING

Prepare a poster on kindness of animals to be displayed in the City at Public Place appealing people to show kindness to animals.

ANIMALS-A TREASUR TROVE
SAVE ANIMALS
SAVE HUMANITY

BE KIND

BE GENTIE

SHOW CONCERN TO ANIMALS

PETS GIVE US

COMPANY

WARMTH

LOVE AND AFFECTION

SECURITY

ADOPT A PET -: Secure a Life.

ISSUED BY: Ministry of human Resource and Welfare.....

POSTER MAKING

Design a poster for promoting cleanliness in the surrounding of your locality.

~Cleanliness is next to Godliness~

Keep your

Surrounding

Neat and clean.

Kick away

diseases and

make life all green

"Clean Environment", Healthy living.

"SAY NO TO PLASTIC"

One Plant, one tree, make environment pollution free

Issued by: Residents of welfare Association.

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ARTICLE WRITING

Many children get nervous before the Board exam which affects their health and performance. Good counselling is needed to help them overcome their exam fever; Write an article in 150-200 words on "Need of counselling Before Board exams". You are Shilika/Sanjay.

~Need of Counselling Before Board exam.~

By: Shilika.

When the board exams approach. The Schools work hard, to prepare their students for succeeding in these exams. Extra classes are held, more assignments are given and mock. Tests called pre-Boards are also taken. But many School do not even try to de-stress the student by organizing workshops or counselling sessions.

For this task, they need the help of Professional Counsellors. Such Counsellors identify students who are in stress and help them release the anxiety and fear factory attached to exams. Such students' anxiety levels automatically start building up during this part of the year. The system has become so competitive that even though the Schools do not wish to burden the school students with studies, they end up allowing the students to enroll for coaching classes and tuitions. Parents can help their children by guiding them rather than controlling them and following simple tips. They should create an a positive environment at home. They should provide healthy food and snacks during the day, ensuring proper sleep at night. Parents need to understand that they also have to sacrifice on outings our parties. They should be present when their child needs them. They should stop comparing their kids with other kids and avoid statements which create fear. Parents must understand that an exam is just another event in one's life and not a monster or something to be afraid of.

Article Writing

Write an article in about 150 to 200 words for your school magazine on the topic , 'Value Education' -A Remedy For Social Evils. You are Rohit/Manisha.

Value Education A Remedy For Social Evils

By:- Rohit/Manisha

The presents cenario of our country is not good. The news paper carry account of thefts, murder, terrorist attacks, robberies, dowry, daily deaths, etc. Modern youth, depressed and disheartened a lot by the unemployment spares them in faith. There is an increase in the crime among the educated folks as well as many social evils have crept in the society due to lack of moral education. Modern education is nearly academic and there is no spare to uplift the students morally, spiritually and physically. Value based education includes moral, ethical values, performance of duty, regard and consideration for fellow human being, sympathy and compassion. Value based education makes an individual responsible, sensitive and decent human being. In short, value Education can help in removing all social evils.

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Job Application

You are Akshay or Aasha living at 290, Lane 2nd, Gandhi Nagar, Gwalior, Madhya Pradesh. You have seen an advertisement in the news paper, Prestige Pharma Pvt. Ltd Millennium House, Delhi. Write an application for the job to the managing director of the firm.

290, Lane 2nd,
Gandhi Nagar,
Gwalior (M.P.)
29th Oct, 2020

The Managing Director,
Prestige Pharma, Pvt. Ltd,
Millennium House,
Delhi.

Subject:-Application for the post of marketing manager.

Sir,

With reference to the advertisement published in 'The Times Of India', dated 25th Oct, 2020, for the post of marketing manager in your reputed firm, I wish to offer my candidature. I fulfill the qualification and experience desired by you. I am enclosing my bio-data and all the testimonials for your reference.

Bio-data

Name:- Aabha Pandey
Father' Name:- Mohan Pandey
Mother'sName:- Geeta Pandey.
Date of birth:-
Sex:- Female
Marital Status: Single.
Nationality:- Indian
Permanent address:-
Contact No:-

Educational Qualification:-

Sr. No.	Exam	Board/ University	Year	Percentage
1	H. S. S. C	MP Board	1999	78%
2	B. S. C.	Jiwaji	2002	80%
3	M. B. A.	Indore	2005	82%

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Experience:- Fresher.

Hobbies:- Reading and Travelling

Languages known: English, Hindi and Tamil.

Reference:-Sanjay Jha and Sneha Ojha

I declare that the above information is true to the best of my knowledge.

Place:-Gwalior

Date:-29th October.

Letter Writing

You are Ramesh Mishra, a resident of B-Block, Sector-3, Rohini, New Delhi. The residents feel inconvenience due to frequent digging up of roads by various departments such as, electricity, water supply, Sewage, telephone, etc. Write a letter to the editor of 'The Times Of India, 'New Delhi, highlighting the problems and suggesting remedial measures

B-Block,
Sector-3, Rohini,
New Delhi.
Pin:-710005
28th Oct, 2020.

The Editor,
The Times Of India,
New Delhi.

Subject:-Frequent digging up of roads.

Sir,

I would like to highlight the problems faced by the residents of Sector-3 Rohini, due to frequent digging up of roads by various departments such as, electricity, water supply, sewage, electricity, etc. It seems that there is no co-ordination between these departments and the MCD. We have to face many problems frequently. Great inconvenience is caused due to unfilled up pits and the dust rising from the earth. The dug road remains

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unrepaired and causes traffic hazards as well as accidents. Even today, the roads are lying in a dug up state. I hope, the publication of this letter in your newspaper will draw the attention of the authorities to our plight. I request and motivate them to expedite the repair work.

Thanking you.

Yours faithfully,

Ramesh Mishra.

Letter Writing

You are Ramesh/Geeta, studying in Pangavier Convent, Sagar. Write a letter to your father about your score performance in your first term exam, assuring him for improvement in final exam.

Room No 10,

Hostel 2,

Pangavier Convent,

Sagar.

30th Oct, 2020.

Dear Father,

I received your letter yesterday. I am happy that you and mummy are fine there. I am also good here. The result of first term examination was declared yesterday. I am very sorry to say that I have not performed well in it. I got good marks in languages but scored only 35% marks in Physics, Chemistry and Maths. I could not revise these subjects thoroughly but I assure you that I shall be doing well in the annual exam. Now, I have decided to put extra hours for my studies. I promise you that I shall definitely get good marks in my final exam.

Convey my regards to mummy.

With regards.

Yours affectionately,

Ramesh.